

December 23, 2020 - 2pm

7<sup>th</sup> Tee HOA Executive Committee Meeting – DRAFT MINUTES

Location: 1255 Plaza Lake Dr Suite 244 COS

The meeting was convened at 2:05pm –Zoom was also begun at that time in consideration of covid exposure and health concerns.

Participants – in person

Michael Healy

Bruce Snead

Mike Howell

Rollie Wild

Blaine Johnson

There were no residents who joined the zoom meeting.

Agenda

Elect officers

Discuss priorities and projects for 2021

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Bruce volunteered to serve as secretary/treasurer. Michael volunteered to serve as President. Blaine volunteered to serve as vice-president.

Rollie moved the slate of officials. Mike seconded. Unanimously approved.

A list of items was reviewed:

Budget categories and savings

Property manager options

Finishing the roof insurance claim and work

Retaining wall project

Covenants and bylaws update

Web site maintenance

Tree removal requests

Consensus from the discussion was that budget review and potential savings was the first priority, to determine if funding could be available to hire a property manager. Officers will review the budget and also the proposal for property management services, with a goal to have the proposal presented by the company in early January to the executive committee and residents for consideration. Based upon feedback by the committee and residents, if it is feasible to proceed with the property manager, the goal would be to implement a contract by January 31<sup>st</sup>.

Michael indicated approximately \$110,000 has been spent on the hail damage repairs with one building and screen/window repairs remaining to be completed, dependent on weather. Mike expressed the need to verify completion of the work before final payments were made.

Web site maintenance – with the departure of Lori Rohde, we are seeking another resident who has the capacity to update the web site using the wordpress software. Volunteers should contact the executive committee. If a property manager is hired, they have a web site as part of their services.

Retaining wall project – to be considered later.

Covenants update – cost of legal services could be significant – to be considered later. This could also be addressed by a property manager.

Tree removal requests – to be considered later.

Rollie will contact the property management firm to arrange for a meeting in early January.

The benefit of having regularly scheduled monthly meetings was discussed.

The importance of regular communication with all members was discussed and it is the committee's desire to share information with all residents consistently in 2021.

The meeting was adjourned at 3:15pm

Submitted by Bruce Snead –Secretary/treasurer