**Minutes of January 5, 2022 7th Tee HOA executive committee meeting**

5:30 mtn time – by zoom

Meeting called to order by Michael,- Bruce, Rollie, Brooks, John Herzog attending

Discussion on retaining wall bids and site visits with two contractors to review example project. Rollie, Mike and Michael visited with both bidders on December 30.

Michael shared that Frick’s chimney cap and bricks will need repair after the wind storm.

Mike Howell joins the meeting

Work by H and S is consistent with the nature of our wall project and is the one recommended after the site visits. Need for a contingency and also removal of the dead tree adjacent to the wall, and setting up a meeting with the country club to discuss staging and access. 7th Tee will have first choice on what is done with the railroad ties that are removed and then they may be provided to the country club. John shared detail items regarding the wall to consider. Choice of wall block color to be determined.

Motion by Rollie and second by Bruce to contract with H and S to build the retaining wall.

Approved 5-0

Discussion of assessment needed to cover the wall project.

Motion by Rollie and second by Bruce to assess $3000 per unit for a total project cost of $36,000 with contingency and potential overages.

Approved 5-0

Mike will contact H and S to set up a meeting to clarify one item on the bid, and Michael will contact Jeff Schondeck the other bidder to let him know they did not get the job.

Michael reviewed the questionnaire from Altitude Law on document revisions and asked the committee to review the document and provide input. A zoom meeting is scheduled for Thursday Jan 13th at 5:30pm for the executive committee to go through the document together. Michael will seek feedback from Altitude Law on whether this is the only questionnaire in the process.

Motion by Rollie and second by Mike to contract for the dead tree removal adjacent to the retaining wall for $450. Approved 5-0

Mike inquired about the status of window trim repair on his unit. Michael will contact Brett of 7Summits for a status report.

Meeting adjourned at 6:20.

Bruce Snead

7th Tee HOA secretary